

# Monthly Highlight Report

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May 2024

# Core Infrastructure and Services

## Key Performance Indicators

### WATER CONSUMPTION

Average consumption of water per person per day

TARGET	RESULT
<445L	<b>431.43L</b>

### WATER SUPPLY COMPLAINTS

# of complaints per 1,000 connections

TARGET <4 per annum

	MONTHLY RESULT	YTD RESULT
Odour	<b>0</b>	<b>0.03</b>
Clarity	<b>0.10</b>	<b>0.63</b>
Taste	<b>0</b>	<b>0.06</b>
Pressure/flow	<b>0.16</b>	<b>3.71</b>
Continuity of supply	<b>0.07</b>	<b>2.42</b>

TARGET <2 per annum

TARGET	RESULT
QLDC response to issues	<b>0</b>

### WATER SUPPLY FAULTS

Median response time to attend site (urgent and non-urgent)

TARGETS	RESULT
<60 mins	<b>36 mins</b>
<1,440 mins	<b>1,122 mins</b>

### WATER SUPPLY FAULTS

Median response time to resolve problem (urgent and non-urgent)

TARGETS	RESULT
<1,440 mins	<b>103 mins</b>
<10,080 mins	<b>2,921 mins</b>

### STORMWATER COMPLAINTS

# of complaints per 1,000 connections

TARGET <5 per annum

MONTHLY RESULT	YTD RESULT
<b>0.46</b>	<b>5.96</b>

### STORMWATER FLOODING

Median response time to attend site

TARGET	RESULT
<180 mins	<b>n/a</b>

### STORMWATER FLOODING

# flooding events that occur in a territorial authority district

TARGET	RESULT
<7	<b>0</b>

Results in **RED**  
Target missed by >5%

### STORMWATER FLOODING

# of habitable floors affected for each event (per 1,000 properties connected to the TA stormwater system)

TARGET	RESULT
<2	<b>0</b>

### WASTEWATER OVERFLOWS

Median response time to attend site

TARGET	RESULT
<60 MINS	<b>19 mins</b>

### WASTEWATER OVERFLOWS

Median response time to resolve problem

TARGET	RESULT
<240 mins	<b>178 mins</b>

Results in **AMBER**  
Target missed by <5%

### WASTEWATER COMPLAINTS

# of complaints per 1,000 connections

TARGET <5 per annum

	MONTHLY RESULT	YTD RESULT
Odour	<b>0.10</b>	<b>0.87</b>
Faults	<b>0.13</b>	<b>2.52</b>
Blockages	<b>0.03</b>	<b>1.27</b>

TARGET <2 per annum

TARGET	RESULT
QLDC response to issues	<b>0</b>

### REQUESTS FOR SERVICE (RFS)

% customer RFS resolved on time

TARGET >95%

	RESULT
3 Waters	<b>87.1%</b>
Solid Waste	<b>99.3%</b>
Roading	<b>92.4%</b>

Results in **GREEN**  
Target achieved

### CAPEX% OF CAPITAL WORKS COMPLETED ANNUALLY, INCLUDING RENEWALS

(against the Annual Budget adopted by Council for Three Waters, Waste Management and Rooding).

TARGET	RESULT
80-110%	<b>95%</b>

### WASTE DIVERTED FROM LANDFILL

Total waste diverted from landfill

TARGET	RESULT
>683t	<b>814t</b>

### WASTE TO LANDFILL

Total waste to landfill

TARGET	RESULT
<3,833t	<b>4,187t</b>

### WASTE TO LANDFILL

% of MRF recycling contaminated

TARGET	RESULT
<20%	<b>14.12%</b>

DIA measures



## Exceptions

The following KPIs were not achieved and are shown on the previous page in red or amber.

### Stormwater Complaints

13 complaints were raised in May. The majority of these were mud tank and storm water outlet blockages due to the season with increased amounts of leaf litter and other debris. The contract team regularly review the proactive maintenance schedule to drive for continual improvements against this measure, and the result represents an improvement on last month.

### Percentage of RFS Resolved On Time/Median response time Water faults - Three Waters

The target performance is a combination of both legitimate overdue requests, arising as a result of contractor resourcing challenges, coupled with incorrect job close out practices. The improved result is evidence of the contractor's efforts to resolve the issues. and they are working to address resourcing deficits. Some recruitment successes were achieved recently.

### Percentage of RFS Resolved On Time - Roading

Contractor response continues to meet the 95% target. However, resourcing constraints in the internal QLDC Roading team have meant that overall performance is below expectation. Overall, the result has improved and is now over 90%. Additional dedicated resource has now been secured through a secondment into the QLDC Roading team, to assist with responding to requests until the end of the year and further improve response times.

### Waste to Landfill

The total of waste sent to landfill in May is approximately 9% above target. The next step change for a reduction in waste to landfill will be when an organic waste solution is implemented. This is currently planned for 2026/27.



## Community Services

### ACTIVE PARTICIPANTS

# of gym and pool visits per 1,000 residents (based on usual resident population)

TARGET	RESULT
>3,253	3,101.42

### LIBRARY CIRCULATION

# of items issued per month

TARGET	RESULT
>45,259	50,914

### PARKS RFS

% RFS resolved within specified timeframe

TARGET	RESULT
>95%	96%

## Environment

### RESOURCE CONSENT TIME

% processed within the statutory timeframe

TARGET	RESULT
100%	96%

## Regulatory Functions & Services

### BUILDING CONSENT TIMES

% processed within the statutory timeframe

TARGET	RESULT
100%	96.64%

### FREEDOM CAMPING RFS

# of freedom camping RFS per month

TARGET	RESULT
<8	11

## Corporate Services

### CUSTOMER CALLS

% answered within 20 seconds

TARGET	RESULT
>80%	81%

### COMPLAINTS RESOLVED

% complaints resolved within 10 working days

TARGET	RESULT
>95%	100%

### LGOIMA REQUESTS

% responded to within 20 days

TARGET	RESULT
100%	92%

### COUNCILLOR ENQUIRIES

% responded to within 5 working days

TARGET	RESULT
100%	79%

### INTEREST RATES

Weighted average interest rate per month

TARGET	RESULT
<6%	5.10%

## Exceptions

The following KPIs were not achieved and are shown to the left in red or amber.

### Active Participants

The total number of participations is 26% above May last year. However, the target of visits per 1,000 residents was missed by 3%. We saw strong participation from events in Queenstown utilising our spaces, including the Luma event which fell mostly in May this year. Alpine Health & Fitness had its record number of visits in one month at over 21,000 and Paetara Aspiring Central hosted the Aspiring Gymsports Gymnastics Clubs' first sanctioned competition involving over 800 people from Christchurch, Invercargill, Dunedin and Queenstown.

### Resource Consents

A total of 100 decisions were issued in May and 98 applications were formally received. This is a slight increase compared to the previous few months. The average processing time was 16.16 working days. This represents an improvement to the previous three months where it was over 18 days with fewer decisions issued.

### Building Consents

A total of 149 decisions were issued in May, 144 of those within the statutory timeframe. This is the highest number of decisions in one month this year and the average processing time is the lowest with 12.56 working days. The result keeps improving month on month and the year-to-date average is now sitting at 91%.

### Freedom Camping

There were 21 complaints about freedom camping, however 10 were either on private land or unsubstantiated (nothing found on arrival). Of the 11 remaining, three were ticketed for prohibited area, two received daytime education, five were already on the regularly patrolled route and assessed appropriately on the officers' arrival, one has an Enforcement strategy in place for one individual who refuses to comply despite being ticketed.

### LGOIMA Requests

24 requests were due a response in May. One of those remains outstanding and another missed the deadline by three days. These coincided with a reduction in resources in the team. Both were complex and sizable requests that required refining and consultation with legal and external teams. The average time to complete a response was 17 days, making the average trend steady at 16.5 days.

### Councillor Enquiries

34 Elected member enquiries were raised for May. This is twice the amount raised the previous year during the same period with 14 received in May 2023. Most enquiries related to road works, furniture installation (benches, flower pots and bike racks in Buckingham St, Arrowtown), wharf berth rates, and design/planning decisions. All 7 elected member requests that were overdue related to a delay in waiting on further information to provide a full response to the enquiry. In each instance the Councillors were made aware of the delays.

## Health & Safety Summary

### PREVENTION

Positive Safety Actions

TYPE	RESULT
Take 5's	3085
Inspections/Audits	27
Safety & Wellbeing	64
First Aid Training	12
H&S Meetings	82

### WORK EVENTS

Injury Frequency Rates

TYPE	TARGET	RESULT
TRIFR*	<8	8.43
LTIFR*	<5	8.43

\*Total Recordable Injury Frequency Rate

\*\*Lost Time Injury Frequency Rate

### DEPT. SAFETY BEHAVIOURS

Self-assessments from monthly safety activities

TYPE	RESULT
A - Safety Improved	1
B - Safety Constant	11
C - Accident or Incident	0
Target Achieved	yes

### NOTIFIABLE EVENTS

Notifiable to Worksafe

EVENT TYPE	RESULT
Incident Type	0

#### EVENT DETAILS

N/A

As defined under section 25 of the Healthy & Safety at Work Act 2015

### QLDC WORKPLACE INCIDENTS

Across All Groups

TYPE	RESULT
Employees	4
Contractors	24
Volunteers	1
Public	13

## QLDC Health and Safety Objectives for 2023/2024

### COMPLIANCE

No breaches of the Health and Safety at Work Act 2015

### PREVENTION

90% of all incidents reported each month closed within allocated timeframe.

Representatives and department constituents to undertake an office/facility inspection at least every three months.

### IMPROVEMENT

90% of Health & Safety Committee actions completed on time.

Contractor Management is the focus for Health & Safety improvement.

Health & Safety Representatives to do at least one alternate inspection of another office/facility in the coming year.

### BEHAVIOUR

Behavioural self assessment – twice the amount of A scores to be reported monthly compared to C scores.

A C-score is a significant accident or incident with insufficient action taken to remedy.

### WELLBEING

At least 65% participation across wellbeing activities that take place in the Upper Clutha and Queenstown area for QLDC staff.

## Monthly Commentary

### QLDC Workplace Incidents

One Lost Time Injury was recorded in May increasing the rate of both "lost time injury frequency rate" (LTIFR) and "total recordable injury frequency rate" (TRIFR). A previous non work related injury may have been aggravated on a stay at work plan. Medical advice was complete rest.

The TRIFR and LTIFR are above KPI targets. In all cases prompt medical attention was provided with follow up. However, pre-existing non work related incidents may affect recovery, and medical providers take this into consideration when deciding if potential time away from work is required.

An excellent amount of Take5's were being undertaken. This was the highest amount recorded for one month this year.

Inspections and audits continue at expected levels and Health & Safety training continues to be well attended.

One "A" score was recorded for in May where an opportunity for safety improvement was identified and implemented. Eleven departments scored a "B" safety assessment showing business as usual. No department received a "C" score assessment.

Employees incidents included one Lost Time Injury and three minor first aid events. Contractor incidents included three Serious Occurrences, two involving strikes to water-mains and one contractor worker not following working at height rules. One volunteer event was recorded where a car wheel hit a tree stump. There were no injuries. Public incidents includes two events of intoxicated members of the public within a QLDC facility. One event of threatening behaviour towards employees, which was reported to Police. All others were of a minor nature.

No QLDC events were reportable to WorkSafe

## Thriving people | Whakapuāwai Hapori

Ours is a community with a strong heart and whānau roots that run deep.



## Embracing the Māori world | Whakatinana i te ao Māori

Ours is a district that honours Te Tiriti o Waitangi and champions equality for all our people.



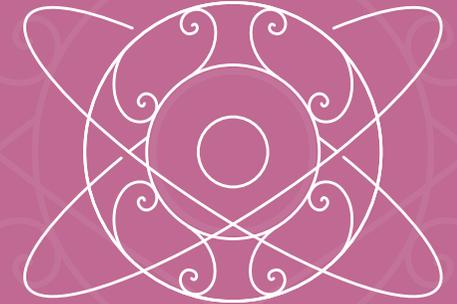
## Opportunities for all | He ōhaka taurikura

Our district is a place of social, environmental and technological enterprise.



## Breathtaking creativity | Whakaohoho Auahataka

Surrounded by the endless inspiration of our landscapes, ours is a place that nurtures the arts, culture and the spirit of invention.



## Vision Beyond 2050

## Deafening dawn chorus | Waraki

Our ecosystems flourish and are predator-free under our kaitiakitanga.



## Zero carbon communities | Parakore hapori

From Makarora to Kingston, our district sets the standard for regenerative, low-impact living, working and travel.



## Disaster-defying resilience | He Hapori Aumangea

Queenstown Lakes is a place that is ready and prepared for every emergency.



## Pride in sharing our places | Kia noho tahi tātou katoa

Our district is a place where our quality of life is enhanced by growth through innovation and thoughtful management.

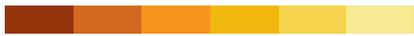




## High Profile Capital Projects

\*RAG Status refers to Red/Amber/Green and shows the status of the project and how well it is performing.

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS*
<b>Crown Infrastructure Partners</b> <b>Street Upgrades</b>	<ul style="list-style-type: none"> <li>The Street Upgrades Project has achieved Practical Completion.</li> <li>Minor re-works are ongoing.</li> <li><b>The project reporting via this report is now closed as the project is completed.</b> Current and past information about this project can be found <a href="#">here on our website</a>.</li> </ul>	<ul style="list-style-type: none"> <li>Completion of minor re-works ongoing.</li> </ul>	<p>Green</p>
<b>Crown Infrastructure Partners</b> <b>Arterial Stage One</b>	<ul style="list-style-type: none"> <li>Melbourne Street pavement, excluding intersection with Sydney Street, has been completed.</li> <li>Planning for the paving of the intersection and Melbourne Street foot-paths works are being progressed as far as possible but it is anticipated that cooling ground temperatures may prevent asphaltting the full area.</li> <li>Light poles and luminaries have been installed on Melbourne Street.</li> <li>All foundation pours are completed on Ballarat Street low height wall.</li> <li>The project is flagged <b>Amber</b> because of possible delays in asphaltting due to lowering temperatures. This means some works may be moved and incorporated into the pavement programme commencing in September 2024.</li> </ul>	<ul style="list-style-type: none"> <li>July 2024 - St Joseph's and Lower Beetham Street Walls to be completed.</li> </ul>	<p>Amber</p>
<b>Lakeview Development and Ancillary Works</b>	<ul style="list-style-type: none"> <li>End March 2024 - Construction was completed.</li> <li>Remaining re-works for minor faults and omissions are underway following the Road Safety Audit.</li> <li>The project is flagged <b>Amber</b> due to minor defect items and Practical Completion date is yet to be confirmed.</li> </ul>	<ul style="list-style-type: none"> <li>1 July 2024 - Practical Completion for the Lakeview project will be considered by the Programme Alliance Board.</li> </ul>	<p>Amber</p>



## High Profile Capital Projects

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
<p><b>Housing Infrastructure Fund</b> <b>Kingston Three Waters Scheme</b></p>	<ul style="list-style-type: none"> <li>Water Supply: Tender submissions received and tender evaluation complete. Preferred tenderer negotiations underway. Pricing received is within budget &amp; pre-tender estimate. Construction programme received from tenderers. All consents obtained. Remaining Powernet easement awaiting resolution with developer and their approval.</li> <li>Waste Water: Detailed design progressing. Additional geotechnical investigations completed in May 2024. Odour (air discharge) consent application drafted and issued to Kingston Village Ltd for their review and acceptance of affects prior to lodgement with Otago Regional Council. Land agreements (acquisition and easement) work ongoing which represents the main constraint to construction programme.</li> <li>Storm Water: Developer's engineer issued construction procurement documentation for review. Notice Of Intent released on Government Electronic Tender Service. Detailed design approved. Further risk assessment undertaken on dewatering including additional bore holes to confirm water levels on Oxford Street.</li> <li>Projectwide: Communications &amp; Engagement Plan prepared and implementation underway. Development agreement variation and settlement signed January 2024. Work proceeding on all fronts. Pricing received for Water which is within budget, Stormwater pricing to be received in August 2024 with tender submissions.</li> <li>The status remains <b>Amber</b> until land transfer arrangement/easement back up agreed for Wastewater scheme as this is driving programme.</li> </ul>	<ul style="list-style-type: none"> <li>Water Supply: Contract to be awarded July 2024. Commencement onsite July/Aug 2024.</li> <li>Waste Water: Detailed design estimated completion date late 2024. Lodge air discharge consent July 2024. Signed land head agreement to be confirmed.</li> <li>Storm Water: Tender award and commencement onsite September 2024.</li> <li>Projectwide: Kick-off meeting with community association committee and introductions to project team in July 2024.</li> </ul>	<p>Amber</p>
<p><b>Housing Infrastructure Fund</b> <b>Quail Rise Reservoir</b></p>	<ul style="list-style-type: none"> <li>3 October 2023 - Detailed Design accepted by the Project Control Group. Detailed Design contract now completed. Item Closed</li> <li>Planning Designation obtained for reservoirs at Quail Rise.</li> </ul>	<ul style="list-style-type: none"> <li>End of June - Contractor scheduled to install 100mm water connection (a condition of an Affected Party Approval). This was delayed due to site conditions.</li> <li>Close out targeting end of June.</li> <li>2029/30 - Construction funding to be allocated. No further immediate action.</li> <li>Preparing the project to go on hold till 2029.</li> </ul>	<p>Green</p>



## Selected Capital Projects

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
<b>Wānaka Lake Front Development Stage Five</b>	<ul style="list-style-type: none"> <li>20 May 2024 - The tender for construction closed.</li> </ul>	<ul style="list-style-type: none"> <li>June 2024 - Construction contract to be awarded.</li> <li>Prior to summer 2024/25 - Anticipated work completion.</li> </ul>	<p>Green</p>
<b>Coronet Harvest Reforestation Programme</b>	<ul style="list-style-type: none"> <li>Geosolve have been awarded the contract to carry out a Geotech assessment on the site.</li> </ul>	<ul style="list-style-type: none"> <li>July 2024 - Fencing material has been delivered to site and construction of the fence around the perimeter will begin.</li> <li>August 2024 - Geotech assessment to be completed.</li> </ul>	<p>Green</p>
<b>Paetara Aspiring Central</b>	<ul style="list-style-type: none"> <li>Basketball hoops and structural steel contractor engaged, and material procurement commenced.</li> </ul>	<ul style="list-style-type: none"> <li>Early July 2024 - Installation of structural steel.</li> <li>Late September/early October 2024 - Installation of basketball hoops.</li> </ul>	<p>Green</p>
<b>Arts, Culture &amp; Heritage Strategy (Creativity and Culture Strategy)</b>	<ul style="list-style-type: none"> <li>Final changes were made to the strategy document following community feedback. The final name of the document was confirmed as: Te Muka Toi, Te Muka Tākata  The Creativity, Culture and Heritage Strategy for the Queenstown Lakes District.</li> </ul>	<ul style="list-style-type: none"> <li>27 June 2024 - The final version of the strategy will be presented to Council for endorsement.</li> <li>July 2024 - Work on initial actions outlined in the Strategy Implementation Plan will start.</li> </ul>	<p>Green</p>



## Selected Capital Projects

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
<b>Glenorchy Marina</b>	<ul style="list-style-type: none"><li>• May 2024 – Project construction works taken to market for open tender.</li><li>• Tender Responses currently under evaluation.</li></ul>	<ul style="list-style-type: none"><li>• July 2024 – Tender contract to be awarded for physical works.</li><li>• August 2024 – Construction delivery anticipated to start.</li></ul>	Green
<b>Water Sports Programme</b>	<ul style="list-style-type: none"><li>• Stage Two works underway with completion on track for early June. Project on budget.</li></ul>	<ul style="list-style-type: none"><li>• Project Close Out and 12 months on-going minor defects. Maintenance back to QLDC Contractor(s).</li></ul>	Green



## Planning and Development

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
<b>Proposed District Plan Stage One Appeals</b>	<ul style="list-style-type: none"> <li>Decisions and consent notices for approximately 97% of appeal points received and updated into the plan. (106 appeals and 1181 appeal points originally lodged)</li> <li>Scoping work underway with Simpson Grierson on a process to make parts of the Proposed District Plan operative.</li> </ul>	<ul style="list-style-type: none"> <li>Working to resolve any remaining Stage One appeal points.</li> </ul>	<p>Green</p>
<b>Stage Two Appeals</b>	<ul style="list-style-type: none"> <li>86 appeals and 930 appeal points received challenging Council's decisions. Mediations completed; Environment Court hearings are underway.</li> <li>The Environment Court has set down the following hearings but these have now been put on hold due to health issues of the appellant.               <ul style="list-style-type: none"> <li>5-7 June 2024 - Topic 31 – Barnhill and Morven Ferry appeals</li> <li>24-26 June 2024 - Topic 31 – Wakatipu Equities and Strain appeals</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>Awaiting confirmation of Hearing dates for remaining zoning appeals.</li> </ul>	<p>Green</p>
<b>Stage Three Appeals</b>	<ul style="list-style-type: none"> <li>42 appeals (total) containing 445 separate appeal points lodged. Environment Court mediations are underway.</li> </ul>	<ul style="list-style-type: none"> <li>Evidence is being exchanged for the Wānaka Industrial rezoning appeals.</li> <li>A date is still to be set for Cardrona Cattle Company and Tussock Rise Environment Court hearings (Industrial Zoning). Evidence has been exchanged.</li> </ul>	<p>Green</p>
<b>Inclusionary Zoning</b>	<ul style="list-style-type: none"> <li>Notified 13 October 2022. 181 original submissions and 20 further submissions were received.</li> <li>Hearing has been completed and is adjourned.</li> </ul>	<ul style="list-style-type: none"> <li>Awaiting Independent Hearing Panel recommendation report.</li> </ul>	<p>Green</p>

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
<p><b>Landscape Schedules</b></p>	<ul style="list-style-type: none"> <li>Priority Areas Priority Areas were notified 30 June 2022. 208 original submissions and 38 further submissions received. Incorrect and missed submission points were renotified and no further submissions were received. The hearing was held in 2023.</li> <li>Upper Clutha Landscapes (RCLs) The landscape architect is finalising the draft schedules for notification. Background documents, including Section 32 are being drafted in preparation of notification. Internal review of the draft schedules has been undertaken.</li> </ul>	<ul style="list-style-type: none"> <li>Priority Areas 27 June 2024 - The commissioner’s recommendation will be presented to the Council meeting for ratification as a Council decision. The decision will then be open for appeals. The agenda for this meeting can be found <a href="#">here</a>.</li> <li>Upper Clutha Landscapes (RCLs) Notification of the Upper Clutha Landscape Schedules Variation.</li> </ul>	<p>Green</p>
<p><b>Te Pūtahi - Ladies Mile Masterplan and Plan Variation</b></p>	<ul style="list-style-type: none"> <li>The former Minister of the Environment has approved the use of the Streamlined Planning Process. 124 submissions and 25 further submissions were received.</li> <li>The Independent Hearing Panel final Recommendation Report has been sent to the Minister of the Environment.</li> </ul>	<ul style="list-style-type: none"> <li>Awaiting the decision of the Minister of the Environment.</li> </ul>	<p>Green</p>
<p><b>Urban Intensification Variation</b></p>	<ul style="list-style-type: none"> <li>Publicly notified 24 August 2023. 1258 submissions (5577 submission points) were received.</li> <li>16 May 2024: A Summary of Decisions was publicly notified for further submissions. This was open until 14 June 2024.</li> </ul>	<ul style="list-style-type: none"> <li>Further submissions on the Summary of Decisions will be added to the information that reporting officers and the Independent Hearing Panel receive for their consideration.</li> <li>Full Council to appoint commissioners to the Independent Hearings Panel for the Urban Intensification Variation to the Proposed District Plan. A report on this will be going to the 27 June Full Council meeting. The agenda for this meeting can be found <a href="#">here</a>.</li> </ul>	<p>Green</p>

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
<p><b>Economic Diversification Plan</b></p>	<ul style="list-style-type: none"> <li>Finalised endorsement with partners and supporters to secure 18 logos on page 2 of the draft plan.</li> <li>Draft Economic Diversification Plan Year 1 Action Plan (Y1AP) finalised.</li> <li>Final draft Economic Diversification Plan completed.</li> <li>The project is flagged <b>Amber</b> because scheduled completion of the Economic Diversification Plan was June 2024. Due to the council meeting for endorsement taking place on 1 August, completion has been delayed until August 2024.</li> </ul>	<ul style="list-style-type: none"> <li>18 June 2024 - Fourth Councillor workshop. Link to agenda can be found <a href="#">here</a>.</li> <li>June/July 2024 – Council Report being written to be submitted with materials for council meeting to support the endorsement.</li> <li>1 August 2024 – Full council meeting for endorsement.</li> </ul>	<p>Amber</p>
<p><b>Spatial Plan</b></p>	<ul style="list-style-type: none"> <li>1 May 2024 - Discussion with Crown Infrastructure Partners relationship manager regarding Better Off Fund.</li> <li>2 May 2024 - Te Tapuae structure plan meeting with RCL.</li> <li>6 May 2024 - Te Tapuae structure plan Transport workshop.</li> <li>7 May 2024 - Planning &amp; Strategy Committee meeting.</li> <li>10 May 2024 - QLDC &amp; Te Waihanga joint workshop on infrastructure.</li> <li>13 May 2024 - Grow Well Whaiora Partnership Steering Group meeting.</li> <li>3-14 May 2024 - Blue Green Network wananga.</li> <li>15 May 2024 - Natural hazards meeting on Te Tapuae structure plan.</li> <li>27 May 2024 - QE II Trust meeting regarding Te Tapuae structure plan.</li> <li>29 May 2024 - Te Tapuae Natural Hazards fortnightly meeting. Kai Tahu meeting on Te Tapuae structure plan. Tender evaluation team meeting for Te Tapuae Three waters.</li> <li>30 May 2024 - Te Tapuae structure plan meeting with RCL.</li> </ul>	<ul style="list-style-type: none"> <li>4 June 2024 - Te Tapuae commercial analysis meeting with consultant.</li> <li>6 June 2024 - Te Tapuae ecological consultant meeting.</li> <li>25 June 2024 - Homestead Bay site visit with RCL.</li> <li>27 June 2024 - Aukaha, Te Ao Marama &amp; Strategic Growth team monthly meeting.</li> <li>5 August 2024 - Grow Well Whaiora Partnership Steering Group meeting.</li> <li>20 September 2024 - Grow Well Whaiora Partnership Governance Group meeting.</li> </ul>	<p>Green</p>

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
<p><b>Joint Housing Action Plan (JHAP)</b></p>	<p>Implementation of the 34 JHAP actions is underway, with key updates for May as follows:</p> <ul style="list-style-type: none"> <li>• Reported to Planning and Strategy Committee on affordable and community housing contributions from housing developments. (action 4B)</li> <li>• Stakeholder meetings: Crown Infrastructure Partners, Treasury, Abbeyfield, private developers, economist (actions 5C, 5D, 6A, 6B, 7B)</li> <li>• Updated Manaaki website and commenced seasonal communications campaign. (actions 6A, 6D)</li> <li>• Ministry of Housing and Urban Development undertook a stocktake of Crown land with potential for housing in the district. (action 2B)</li> <li>• Commissioned an independent report on building costs in Longview, Hāwea. (action 4B)</li> <li>• Notification of the Urban Intensification Variation summary of decisions requested. (action 8A)</li> </ul>	<p>Milestones for June include:</p> <ul style="list-style-type: none"> <li>• Full Council workshop on the impacts of short-term letting on the housing market and potential alternative tools to mitigate this. (actions 3E, 6A, 6B)</li> <li>• Ongoing Manaaki communications campaign: further website updates and media communications. (actions 6A, 6D)</li> <li>• Follow up with two developers on compliance with stakeholder deeds. (action 4B)</li> <li>• Publish updated 'Housing Challenge' A3s. (action 1C)</li> <li>• Submissions open for 'Making it easier to build granny flats', Residential Tenancies Act amendments, Overseas Investment build-to-rent amendments. (actions 3B, 3E, 6E)</li> <li>• Commence work on new funding agreement for QLCHT to move to permanent arrangements instead of a grant. (action 4D)</li> </ul>	<p>Green</p>

ITEM	COMMENTARY	NEXT KEY MILESTONES	RAG STATUS
<p><b>Long Term Plan 2024-2034 (LTP)</b></p>	<ul style="list-style-type: none"> <li>• 30 May 2024 - A Steering Group meeting took place which received an update on Development Contributions and the draft Development Contributions policy and Financial Strategy that will be shared with the community as part of the LTP consultation 28 June – 28 July 2024. The Steering Group also discussed plans for community engagements during consultation, and received an overall update on project progress and the audit of the Consultation Document and supporting LTP materials.</li> <li>• 27 May 2024 - A hearings meeting with submitters to the fees and charges community consultation process took place.</li> <li>• The audit of the Consultation Document and supporting LTP materials was substantively progressed during the month.</li> </ul>	<p>LTP project work in June is focussed on:</p> <ul style="list-style-type: none"> <li>• 27 June 2024 - A Full Council meeting will decide whether to adopt the Consultation Document and draft LTP for public consultation and whether to approve the proposed final changes to fees and charges following their separate consultation process.</li> <li>• Early June - Distributing drafts of the Consultation Document and LTP to Councillors for their awareness, ahead of these being released to the community as part of public consultation in late June.</li> <li>• Planning to manage submissions for the LTP public consultation process which is planned to take place from 28 June – 28 July.</li> <li>• Concluding the audit of the Consultation Document and supporting LTP materials.</li> </ul>	<p>Green</p>

# Operating Expenditure and Revenue

# Financial Management Report

% of the year completed 92%

DESCRIPTION	May 2024 Actual	May 2024 Adjusted Budget	Variance to Budget	Year to date Actual	Year to date Adjusted Budget	Year to Date Variance	Full Year Adjusted Budget	YTD Actuals to Full Year Budget	*
<b>REVENUE</b>									
<b>Operating Revenue</b>									
Income - Rates	10,561,190	10,408,000	153,190	115,237,666	115,388,000	(150,334)	125,796,000	92%	1*
Income - Grants & Subsidies	741,213	735,607	5,606	8,061,291	6,522,964	1,538,327	10,309,214	78%	2*
Income - NZTA External Cost Recoveries	752,015	556,465	195,549	5,696,245	6,121,118	(424,873)	6,677,583	85%	3*
Income - Consents	1,417,069	1,345,277	71,792	13,750,713	14,798,050	(1,047,337)	16,143,327	85%	4*
Income - External Cost Recovery	205,993	89,415	116,577	1,247,400	983,566	263,833	1,072,982	116%	5*
Income - Regulatory	627,573	625,883	1,690	7,549,636	7,651,930	(102,294)	8,286,381	91%	6*
Income - Operational	2,434,556	2,457,152	(22,596)	28,194,701	26,898,575	1,296,126	29,465,723	96%	7*
<b>Total Operating Revenue</b>	<b>16,739,609</b>	<b>16,217,799</b>	<b>521,810</b>	<b>179,737,651</b>	<b>178,364,202</b>	<b>1,373,450</b>	<b>197,751,209</b>	<b>91%</b>	
<b>EXPENDITURE</b>									
<b>Personnel Expenditure</b>									
Expenditure - Salaries and Wages	4,360,030	4,134,207	(225,823)	43,947,728	45,476,281	1,528,553	49,710,488	88%	8*
Expenditure - Salaries and Wages Contract	500,608	341,092	(159,516)	4,991,747	3,752,016	(1,239,731)	4,093,108	122%	9*
Expenditure - Health Insurance	49,009	40,492	(8,517)	429,330	445,411	16,081	485,903	88%	
<b>Total Personnel Expenditure</b>	<b>4,909,648</b>	<b>4,515,792</b>	<b>(393,856)</b>	<b>49,368,805</b>	<b>49,673,708</b>	<b>304,903</b>	<b>54,289,499</b>	<b>91%</b>	
<b>Operating Expenditure</b>									
Expenditure - Professional Services	520,233	409,771	(110,462)	5,112,334	5,161,126	48,792	8,741,743	58%	10*
Expenditure - Legal	729,593	455,157	(274,436)	5,092,741	5,018,055	(74,686)	5,677,835	90%	
Expenditure - Stationery	19,294	33,388	14,093	434,216	367,264	(66,953)	400,651	108%	
Expenditure - IT & Phones	59,189	68,563	9,374	727,585	754,195	26,610	822,759	88%	
Expenditure - Commercial Rent	425,283	377,361	(47,922)	4,663,504	4,150,971	(512,533)	4,528,332	103%	11*
Expenditure - Vehicle	77,255	78,000	745	1,006,751	858,000	(148,751)	936,000	108%	12*
Expenditure - Power	488,071	315,315	(172,756)	5,115,957	3,468,467	(1,647,490)	3,783,782	135%	13*
Expenditure - Insurance	257,468	213,638	(43,829)	2,686,027	2,350,019	(336,007)	2,563,658	105%	14*

## Operating Expenditure and Revenue

## Financial Management Report

% of the year completed

92%

DESCRIPTION	May 2024 Actual	May 2024 Adjusted Budget	Variance to Budget	Year to date Actual	Year to date Adjusted Budget	Year to Date Variance	Full Year Adjusted Budget	YTD Actuals to Full Year Budget	*
<b>EXPENDITURE</b>									
Operating Expenditure continued									
Expenditure - Infrastructure Maintenance	4,100,152	3,259,589	(840,563)	42,581,511	36,452,680	(6,128,830)	40,552,182	105%	15*
Expenditure - Parks & Reserves Maintenance	1,001,220	940,588	(60,632)	9,775,755	9,404,683	(371,072)	10,359,204	94%	16*
Expense - External Cost On Chargeable	198,953	89,238	(109,715)	1,239,466	981,622	(257,845)	1,070,860	116%	17*
Expenditure - Grants	548,518	562,888	14,370	7,287,453	7,826,402	538,949	9,089,290	80%	18*
Expenditure - Other	1,550,065	1,620,054	69,989	19,546,773	18,753,911	(792,862)	20,645,804	95%	19*
<b>Total Operating Expenditure</b>	<b>9,975,293</b>	<b>8,423,549</b>	<b>(1,551,744)</b>	<b>105,270,074</b>	<b>95,547,397</b>	<b>(9,722,677)</b>	<b>109,172,100</b>	<b>96%</b>	
Interest and Depreciation									
Expenditure - Interest	3,671,521	1,927,139	(1,744,382)	27,500,438	21,198,525	(6,301,913)	23,125,664	119%	20*
Expenditure - Depreciation	4,627,912	4,627,912	0	50,907,027	50,907,027	0	55,534,939	92%	
<b>Total Interest and Depreciation</b>	<b>8,299,433</b>	<b>6,555,050</b>	<b>(1,744,382)</b>	<b>78,407,466</b>	<b>72,105,553</b>	<b>(6,301,913)</b>	<b>78,660,603</b>	<b>100%</b>	
<b>TOTAL EXPENDITURE</b>	<b>23,184,374</b>	<b>19,494,391</b>	<b>(3,689,982)</b>	<b>233,046,345</b>	<b>217,326,657</b>	<b>(15,719,688)</b>	<b>242,122,202</b>	<b>96%</b>	
<b>NET OPERATING SURPLUS (DEFECIT)</b>	<b>(6,444,765)</b>	<b>(3,276,592)</b>	<b>(3,168,173)</b>	<b>(53,308,693)</b>	<b>(38,962,455)</b>	<b>(14,346,238)</b>	<b>(44,370,993)</b>		

### \* Commentary

\*\*1 Income - Rates - \$0.2m unfavourable. \$0.6m unfavourable due to changes in the rateable value of a number of QV property valuation objections that resulted in both rate adjustments subsequent to the rate setting. \$0.5m favourable variance re rates penalties."

\*\*2 Income - Grants & Subsidies - \$1.5m favourable. \$1.0m favourable due to NZTA Subsidies recovery in excess of the planned budget. This additional income is offset by the additional expense for NZTA Internal Time, reported below in Infrastructure Maintenance. The increase cost and income is due to increased activity year-to-date, however, there is a fixed budget for the year in total and therefore the continued income/spend for the remainder of the year will be lower than that budgeted. \$0.4m favourable increased Landfill Levy from Government offsets by increased Waste Management Education cost in Infrastructure Maintenance. This increase relates to higher volumes of waste disposal. \$0.2m favourable in various government grants received which offset with Grant Expenditure for Property and Infrastructure."

\*\*3 Income - NZTA External Cost Recoveries - \$0.4m unfavourable. \$0.9m unfavourable - lower internal time allocations to CAPEX projects. \$0.4m favourable - higher NZTA Internal Opex time claimed back from NZTA."

\*\*4 Income - Consents - \$1.0m unfavourable. \$1.2m unfavourable variance for Resource Consents due to reduction in the number of resource consents received/processed, together with a reduced complexity resulted in lower consent income to the expected budgeted amounts. The reduction in revenue is partly offset by the reduction in contractor staff utilised for consent processing."

\*\*5 Income - External Cost Recoveries - \$0.3m favourable. Minor favourable recoveries in Resource Consents, Infrastructure Consents and District Plan cost recoveries. The net impact on the P&L is offset by Expenditure - External Cost On Chargeable."



## \* Commentary

## Financial Management Report

### Operating Expenditure and Revenue

\*6 Income - Regulatory - \$1.1m favourable. \$0.2m unfavourable variance re engineering Consents, incl bad debts provision \$0.8m favourable increased traffic & parking, campervan and other infringements"

\*7 Income - Operational - \$0.2m favourable variance. Community Services is \$1.5m favourable following increased Sport & Recreation income of \$0.9m generated specifically in Gym memberships, swimming lessons and retail sales

\*8 Expenditure - Salaries & Wages - \$1.5m lower than budget due to underspend as a result of staff vacancies mainly in Planning and Development underspent by \$0.8m and Property and Infrastructure by \$1.2m. These underspends are offset by positions covered by contract staff, see S&W Contract below.

\*9 Expenditure - Salaries & Wages Contract - \$1.2m unfavourable against budget. Property & Infrastructure is \$0.6m overspent on budget. Community Services is \$0.4m overspent on budget. These overspent variances are driven by increase utilisation of contractors due to staff vacancies, offset against the underspend in Salaries and Wages.

\*10 Expenditure - Professional Services Planning & Development is \$0.2m higher than budget, due to general timing of spend relating to the District Plan and Community Services \$0.2m, however, offset by lower spend in Strategic planning \$0.3m.

\*11 Expenditure - Commercial Rent - \$0.5m YTD unfavourable budget variance. Property & Infrastructure \$0.4M overspent due to increases in property rates on owned properties and increased in site lease cost used by Alliance.

\*12 Vehicles - \$0.1m YTD overspent on budget due to August including a June 2023 fleet invoice and 4 ambassador vehicles, looking after responsible camping during the summer months, included in the cost.

\*13 Power - \$1.6m overspent on budget in Property and Infrastructure \$1.3m following increased electricity cost for 3 Waters sites in relation to consumption, and the first year of the electricity contract attracting the highest unit cost of the four year contract with the lowest cost paid in year 4. There is also an additional impact with the new sites commissioned. Community Services \$0.4m due to cost and consumption increased for the swimming pools gas & electricity following unit cost increases higher than those budgeted and increased site consumption.

\*14 Insurance - \$0.3m unfavourable due to insurance premium increases in November 2022 and May 2023 exceeding the anticipated annual increases.

\*15 Infrastructure Maintenance - \$6.1m YTD overspent in Property and Infrastructure \$2.1m unfavourable Roding Infrastructure Maintenance is ahead of budget due to roading costs incurred for the September weather event of \$1.0m to date, \$0.3m cost increase NZTA Internal Time claimed for work completed (offset in NZTA income) and \$0.3m for roading power supply cost increases, and roading maintenance completed ahead of schedule \$0.4m for line marking, sealed pavements and culvert cleaning. \$3.6m unfavourable Water Infrastructure Maintenance ahead of budgeted spend for unscheduled maintenance of \$0.7m following the Crypto outbreak, Shotover Waste Water Treatment Plant equipment and Airation Grids & Disposal Fields \$0.7M, costs to repair communication systems of \$0.1m, September weather event \$0.2m, unscheduled maintenance relating to prior year \$0.6m, Sludge removal volume & price increase \$0.5m, Albert Town Sewer Overflow \$0.2m and Veolia Establishment Fees \$0.3m. \$0.2m favourable Waste Management behind budget due to refuse disposal costs EFT budgetd at 0.91 actual 0.328 \$2.1m, offset by higher volume and price in Landfill and Transfer stations \$0.8m.."

\*16 Parks & Reserves Maintenance - \$0.4m YTD overspent in Community Services with increased spend for Toilet Supplies and Trails & Tracks Maintenance due to the increased visitor numbers.

\*17 Expenditure - External Cost on Chargeable - \$0.3m YTD overspent in Planning & Development with increased spend in Resource Consents and District Planning of \$0.1m. The net impact on the P&L is offset by Income - External Cost On Chargeable.

\*18 Expenditure - Grants - \$0.5m favourable against budget due to the timing of grant payments made to date.

\*19 Expenditure - Other - \$0.8m over budget due to \$0.5m for maintenance work completed relating to the September Weather Event and \$0.3M in Cleaning expenditure cost increase which is offset by underspends in Planning & Development and Strategy & Policy.

\*20 Interest - \$6.3m higher than budgeted cost due to higher interest rates.

\*21 Development Contributions - \$4.9m favourable compared to budget due to favourable receipts for Roding \$0.4m, Parks & Reserves contributions for Community Services \$3.4m and Three Waters \$1.1M.

## Capital Expenditure and Revenue

## Financial Management Report

DESCRIPTION	May 2024 Actual	May 2024 Adjusted Budget	Variance to Budget	Year to date Actual	Year to date Adjusted Budget	Year to date Variance	Full Year Adjusted Budget	YTD Actuals to Full Year Budget	*
<b>Capital Revenue</b>									
Income - Development Contributions	3,009,066	1,870,681	1,138,385	23,847,233	18,913,608	4,933,625	20,645,405	116%	21*
Income - Vested Assets	0	0	0	45,943,060	0	45,943,060	20,673,385	222%	22*
Income - Grants & Subsidies Capex	2,711,763	3,477,470	(765,706)	28,847,573	36,041,588	(7,194,015)	40,255,916	72%	23*
Income - Dividends received	0	0	0	11,157,588	7,172,306	3,985,281	7,423,000	150%	24*
<b>Total Capital Revenue</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>496,040</b>	<b>0</b>	<b>496,040</b>	<b>0</b>	<b>0%</b>	<b>25*</b>
<b>Capital Expenditure</b>									
Projects/Asset Purchases	14,522,161	14,553,741	31,579	162,991,847	180,245,990	17,254,144	203,453,856	80%	26*
Debt Repayment	0	0	0	0	0	0	16,890,000		
<b>Total Capital Expenditure</b>	<b>14,522,161</b>	<b>14,553,741</b>	<b>31,579</b>	<b>162,991,847</b>	<b>180,245,990</b>	<b>17,254,144</b>	<b>220,343,856</b>		
<b>NET CAPITAL FUNDING REQUIRED</b>	<b>8,801,332</b>	<b>9,205,590</b>	<b>(341,100)</b>	<b>52,700,353</b>	<b>118,118,488</b>	<b>(30,909,848)</b>	<b>131,346,149</b>		
<b>External Borrowing</b>									
Loans	(2,000,000)			633,023,000			626,900,000		

### \* Commentary

\*22 Vested Assets - \$40.3M in Three Waters Assets has been vested for Q1 of the 2023/24 financial year.

\*23 Grants & Subsidies Capex - - \$28.8m year to date funding received vs budget of \$36.0m. Variance of \$7.2m includes \$0.5m for NZTA/Waka Kotahi Capex subsidy and \$6.4m for CIP projects due to timing of subsidised roading construction works (and resulting impact on a reduced percentage of CIP funding able to be claimed 23/24).

\*24 Dividends Received - \$4.0M in QAC Dividends received in February 2024 for the half year dividend payment.

\*25 Gain on Sale of Property - A gain of \$0.5M was realised on the \$0.9M sale of a section of 516 Ladies Mile to Waka Kotahi NZ Transport for roading construction.

\*26 Projects/Asset Purchases -\$163.0m year to date spend vs budget of \$180.2m (90%). Main project spend this month includes \$2.9m for Qtn Town Centre Arterials - Stage 1, \$2.2m Project Shotover Wastewater Treatment Plant Upgrade, \$1.1M Wanaka School to Pool Active Travel, Wakatipu Sealed Road Resurfacing, \$0.7M Wanaka Road to Zero Minor Improvements Programme LCLR, \$0.4M CBD to Frankton Reticulation and \$0.4M Arthurs Point to CBD Active Travel.