

**QUEENSTOWN LAKES DISTRICT COUNCIL PROPOSED DISTRICT PLAN: PRIORITY AREA LANDSCAPE
SCHEDULES**

MINUTE OF COMMISSIONERS

15 September 2023

1. The Queenstown Lakes District Council (Council) has appointed a Hearing Panel, which comprises Commissioners Jane Taylor, Peter Kensington and Quentin Smith (the Commission), to hear all submissions and, after it has heard the submissions, to make recommendations on the Variation to the Proposed District Plan: Priority Area Landscape Schedules as to whether to accept or reject the submissions received and any amendments to the provisions of the Schedules.
2. The Council is then required to decide whether to accept or reject the Hearing Panel's recommendations.

Memorandum of Queenstown Lakes District Council regarding Expert Witness Conferencing Arrangements

3. A Memorandum of Queenstown Lakes District Council (Council) dated 14 September 2023 regarding expert witness conferencing arrangements has been received (the Memorandum) in response to the paragraph 7.7 of our Minute dated 4 August 2023.
4. The Memorandum seeks an extension of time to allow Council to confer with submitters in relation to the proposed conferencing timetable and draft agenda, and very helpfully sets out Council's preliminary proposals for the benefit of the hearing panel and all submitters to inform the development of a final agenda. Submitters are referred to the Memorandum for the detail of Council's proposals.
5. We have considered the matters raised in the Memorandum and are in agreement with Council's proposals.

Directions

6. Accordingly, we direct as follows:
 - (a) An extension of time is granted for Council to file a further reporting memorandum by 5pm on Wednesday, 20 September 2023, which will confirm arrangements and outline any areas of disagreement with submitters.
 - (b) To assist with ascertaining submitter expert availability, confirming the proposed conferencing schedule, and identifying topics for conferencing, submitters should email Shanae Richardson (shanae.richardson@simpsongrierson.com), by 5pm on Monday, 18 September 2023, with the following information:

- i. Name and contact information of their expert(s) who wish to attend expert witness conferencing, and (in order to satisfy paragraph 7.10 of the 4 August Minute), relevant qualifications;
- ii. Expert availability during the week of 2 October 2023, for in-person conferencing in Queenstown;
- iii. Topics of relevance to their experts;
- iv. Confirmation of any specific PA schedule(s) that their landscape experts would like scheduled for expert conferencing; and
- v. Any additional (or amended) topics that submitters would like to see added to the draft agenda; and
- vi. Any other feedback on the preliminary draft agenda proposed by Council.

(c) The information requested in paragraph (b)(i) to (iv) above should be provided in table form, using the below format:

Submitter name / number	Expert / expertise (and contact details)	Relevant qualifications (or reference to paragraph in evidence)	Availability	Topics of interest	PA schedules for conferencing
XX	XX	XX	XX	XX	XX

7. Should any party have any queries in relation to this Minute or require any clarification in relation to the process for this hearing, please contact the Hearings Administrator at dp.hearings@qldc.govt.nz.



Jane Taylor

For the Commission

15 September 2023