

## Minutes of a Wānaka-Upper Clutha Community Board Workshop

Thursday, 8 May 2025 at 11.00am  
Armstrong Room, Lake Wānaka Centre, 89 Ardmore Street, Wānaka

<b>Present:</b>	Mr Simon Telfer	Ms Linda Joll
	Councillor Lyal Cocks	Mr Chris Hadfield
	Councillor Cody Tucker	Mr John Wellington
	Councillor Barry Bruce	
<b>Apologies:</b>		
<b>In attendance:</b>	Councillor Quentin Smith	Hugo De Cosse Brissac
	Katherine Harbrow	Zoe Baptiste
	Matthew Hulscher	Ian Dunbar
	Jon Winterbottom	Ben Greenwood
	Peter Harris	Leigh Mutton
	Jan Maxwell	
	Phoebe Arthur	
<b>Media:</b>	Two members of the media	
<b>Public:</b>	One member of the public	

No.	Agenda Item	Actions
1.	<p><b><u>Draft Events Policy Review</u></b></p> <p>The purpose of this briefing was to provide information and conduct a question and answer session on the progress of the draft policy following community feedback and an update on event related process improvements.</p> <p>Phoebe Arthur (Event and Film Facilitator), Ian Dunbar (Business Process Team Leader), Jan Maxwell (Arts and Events Relationship Manager), Peter Harris (Economic Development Manager) and Zoe Baptiste (Business Process Advisor) introduced the item and spoke to a presentation (Attachment B).</p> <p>Discussion:</p> <ul style="list-style-type: none"> <li>Ms Maxwell walked through the relevant background information to the development of the policy.</li> <li>Ms Arthur detailed the community consultation process and feedback received, noting there was widespread support for the policy. Key themes from the feedback included pressure on organisers, sustainability, the social license and the desire for an events strategy.</li> <li>Mr Harris outlined the key changes to the draft policy.</li> </ul>	None.

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	<ul style="list-style-type: none"> <li>• Ms Baptiste noted a process review for events, permits and bookings was undertaken.</li> <li>• Recommended process improvements included a single point of entry for events, a more user friendly web interface, an events policy guide, and a dedicated IT tool to facilitate booking requests.</li> <li>• Mr Telfer sought clarification on what the relationship is with the Council events and the Council venues team. He also asked for Ms Maxwell's personal opinion about the limitations of the Lake Wānaka Centre. Ms Maxwell noted there is close collaboration with the events team and the venues team and acknowledged the limitations of the Lake Wānaka Centre for holding events.</li> <li>• Mr Telfer also enquired about road closures during the events and the disruption this causes. Mr Dunbar noted that road closure impacts will be the next focus area for business improvements.</li> <li>• Ms Joll noted the impacts associated from Wheels at Wānaka to local businesses, noting that some had to close for the day due to the traffic disruptions. Mr Telfer further enquired if the policy would address issues like this. Mr Harris noted that the policy will not specifically address this issue.</li> <li>• Mr Wellington asked if there is any flexibility once an event is approved. Ms Maxwell noted that the consent has a numerical limit for attendees, and that the consent holder would have to reapply for consent should the limit be exceeded.</li> <li>• Councillor Smith noted that the one area that continues to be unclear is whether the priority is community or commercial events.</li> <li>• Councillor Cocks noted that all events have some impact on the community.</li> <li>• Mr Hadfield added that the traffic impacts from Wheels at Wānaka extended all the way past the Albert Town bridge and enquired as to whether these impacts further away from the event are considered.</li> <li>• Mr Telfer thanked the Council Officers for their work in creating a well-balanced policy.</li> </ul> <p><b>Attachments:</b>  <b>Attachment A:</b> Draft QLDC Events Policy 2025  <b>Attachment B:</b> Presentation slides</p>	

No.	Agenda Item	Actions
2.	<p><b><u>Minor Improvements Programme Priorities</u></b></p> <p>The purpose of this item was to present the latest draft of the Minor Improvements Programme with an emphasis on Wānaka (Upper Clutha) projects.</p> <p>Ben Greenwood (Roading Operations and Contracts Manager), Simon Mason (Infrastructure Operations Manager), Hugo De Cosse Brissac (Civil Engineer – Roading) and Leigh Mutton (Project Manager – Roading) introduced the item and spoke to a presentation (Attachment A).</p> <p>Discussion:</p> <ul style="list-style-type: none"> <li>• Mr Greenwood discussed the budget for the Minor Improvements Programme, and what projects are being funded by Waka Kotahi NZ Transport Agency (NZTA).</li> <li>• Mr Telfer asked if the 51% funding from NZTA for specified projects is guaranteed. Mr Greenwood confirmed the funding is secured.</li> <li>• It was noted that the projects funded for the Upper Clutha are the Ballantyne Road/Golf Course Road roundabout, Kane Road safety infrastructure, and a range of Wānaka CBD connectivity upgrades.</li> <li>• Mr Greenwood noted that a concept report will be produced by an engineering consultant.</li> <li>• Councillor Smith noted there was some conjecture as to what the best solution is for the Ballantyne Road/Golf Course Road roundabout.</li> <li>• Mr Telfer asked about the current stakeholder alignment for changes to the Ballantyne Road/Golf Course Road roundabout. Mr Mason confirmed there is strong stakeholder buy-in. It was also noted that a full roundabout solution will not be financially viable as it would encroach on private land.</li> <li>• It was noted that a ‘peanut’ shaped roundabout is the most likely solution to be adopted given the space, land and budget constraints. Board members expressed support for this option.</li> <li>• Ms Joll enquired about the CBD upgrades, and what engagement will be undertaken with business and property owners in the vicinity. Mr Greenwood stated that a community session could be held to inform future design and planning.</li> <li>• Ms Joll mentioned that she has received feedback from the community that the term ‘shared trail’ is more preferred to</li> </ul>	None.

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	<p>'active travel'. Mr Mason noted that 'active travel' is typically used as a term for key commuter corridors.</p> <ul style="list-style-type: none"> <li>• Mr Wellington expressed the need for wayfinding signage in the Upper Clutha, and noted the Upper Clutha Tracks Trust should be engaged.</li> <li>• Board members discussed what the \$432,000, originally allocated to public transport infrastructure, could be used for.</li> <li>• Mr Greenwood noted that the Council is well placed to action additional projects should further funding become available from NZTA.</li> <li>• Mr Wellington asked if there is any scope to reallocate lanes for bus parking near the Wānaka Tree end of Ardmore Street. Mr Greenwood noted it is likely not in scope at this stage but could be logged for future consideration.</li> </ul> <p><b>Attachments</b> <b>Attachment A: Presentation and Draft Programme</b></p>	

*The workshop concluded at 11.56am.*