

**Minutes of an ordinary meeting of the Queenstown Lakes District Council held in the Council Chambers, 10 Gorge Road, Queenstown on Thursday 23 March 2023 commencing at 1.00pm**

**Present:**

Mayor Glyn Lewers; Councillors Bartlett, Bruce, Cocks, Ferguson, Guy, Smith, Tucker and Whitehead

**In attendance:**

Mr Mike Theelen (Chief Executive Officer), Mr Stewart Burns (GM Assurance, Finance and Risk, Ms Meaghan Miller (GM Corporate Services), Mr Tony Avery (GM Property and Infrastructure), Ms Michelle Morss (General Manager, Strategy and Policy), Mr Naell Crosby-Roe (Stakeholder Services and Governance Manager), Ms Alice Balme (External Legal Counsel – via Zoom), Ms Mary Davenport (Associate Counsel – via Zoom), Mr Tony Pickard (Transport Strategy Manager), Mrs Jeannie Galvazi (Senior Parks Planner), Mr Quintin Howard (Property Director), Ms Jennifer Fraser (Policy Manager), Ms Sian Swinney (Alcohol Liquor Licensing Team Leader), Mr Jeremy Payze (Senior Management Accountant), Mr Aaron Burt (Senior Planner), Ms Carrie Williams (Senior Policy Advisor), Ms Pennie Pearce (Reform Programme Manager), Ms Katherine Durman (Climate Action Programme Manager) and Ms Jane Robertson (Senior Governance Advisor); one member of the media and approximately five members of the public

**Apologies/Leave of Absence Applications**

Apologies were received from Councillor Gladding who was on approved leave of absence and from Councillor Wong.

The following requests for Leave of Absence were made:

- Councillor Ferguson: 3-19 April
- The Mayor: 11-12 April

**On the motion of the Mayor and Councillor Whitehead the Queenstown Lakes District Council resolved that the apology be accepted and the requests for leave of absence be approved.**

**Motion carried.**

**Declarations of Conflict of Interest**

No declarations were made.

**Matters Lying on the Table**

Proposed CCTO Manual lying on the table from the meeting held on 15 December 2022.

**On the motion of Councillor Cocks and Councillor Whitehead  
It was resolved that the Council agree to uplift from the table  
the item entitled 'Proposed CCTO Governance Manual' and  
consider it as item 3 at this meeting.**

**Motion carried.**

## **Public Forum**

1. Julie Scott, Queenstown Lakes Community Housing Trust

Ms Scott spoke about the proposed guarantee that was the subject of item 7 on the agenda. The Trust had started construction at Longview and was covering the cost from its own reserves, but these were becoming tapped out and the Trust needed to be able to effect a loan from Westpac. This would be possible if the Council approved item 7.

2. Pierre Marasti, Extinction Rebellion

Mr Marasti believed that Cyclone Gabrielle would be a turning point for New Zealand's response to climate change. He presented statistics detailing the damage and added that this was in addition to ongoing challenges with food price increases. The clean-up from Cyclone Gabrielle would cost \$13B but it was unlikely to be the worst weather event of the decade and New Zealand was paying the price for its apathy. The population needed to stop burning fossil fuels or buying petrol cars. The Council should lead by example and use its consenting powers to ban the installation of domestic fireplaces.

3. Dick Hubbard

Mr Hubbard spoke in support of the community hub project which was the subject of item 6 on the agenda and of which he and his wife were patrons. Fundraising had been taking place with \$7M of a required \$14M now raised. However, further fundraising was not possible until a lease was in place and this was the subject of the report. The aim of the project was to bring not-for-profit organisations under one roof and provide shared services and it was in everyone's interest to encourage the voluntary sector.

4. John Hilhorst

Mr Hilhorst congratulated the Council on adopting the Destination Management Plan. He circulated a study undertaken by Flight Plan which examined the flight emissions of Queenstown's international visitors. He detailed various conclusions of the study, key to which was analysis showing that the district's economy was New Zealand's most polluting, with the highest emissions per resident, per job, and per dollar. He stated that a new approach was needed to address this, and the Council had the most power and influence to effect change with both the Spatial Plan and District Plan under its direct control and as owner of Queenstown Airport. It needed to use these tools to develop alternative economic outcomes.

5. Keri Lemaire-Sicre (Ladies Mile Pet Lodge)

Ms Lemaire-Sicre spoke of plans to relocate the vehicle access to the Pet Lodge property as a result of the new roundabout proposed at the intersection of Ladies Mile highway and Howards Drive. The lodge access would only be about 70 metres away from the

proposed roundabout but she understood the design was only 30% completed and therefore could change. She sought a guarantee of legal access to 4<sup>th</sup> leg of the roundabout, which if achieved would improve the operation and safety of the intersection for all, along with safety for all who used the pet lodge.

### **Petition**

Margot Kain

Ms Kain presented a petition which stated as follows: *“We love and accept all members in our community, but do not think it is appropriate to have Drag Queens reading to our children in the Public Library.”* She presented further comment in support of this statement. She expressed concern about the mixed messages that this activity gave to children with confusing and exaggerated wigs, makeup and voices. She wanted children to have happy and healthy lives so asked why it was necessary to present this confusing message in libraries.

### **Confirmation of Agenda**

**On the motion of the Mayor and Councillor Tucker the Queenstown Lakes District Council resolved that the agenda be confirmed without addition or alteration.**

**Motion carried.**

### **Confirmation of minutes**

#### **9 February 2023 (Ordinary meeting)**

**On the motion of the Mayor and Councillor Bruce the Queenstown Lakes District Council resolved that the minutes of the public part of the ordinary meeting of the Queenstown Lakes District Council held on 9 February 2023 be confirmed as a true and correct record.**

**Motion carried.**

#### **1 2023-24 Annual Plan Consultation Document**

A covering report from Meaghan Miller (GM Corporate Services) introduced the 2023-24 Annual Plan supporting documents and the 2023/24 Annual Plan Consultation Document and asked the Council to adopt them in order for consultation to begin.

Ms Miller and Mr Burns presented the report.

Mr Burns explained the meaning of ‘operating surplus’, clarifying that it did not equate to ‘profit’. He confirmed that staff had endeavoured to minimise the rating increase and without loan funding and a planned QAC dividend the rates increase would have

been greater than the level proposed. He also commented in response to a question about the likelihood of further water tightness claims, noting that none was of a similar scale and the timeframe for making claims was nearing an end.

**On the motion of Councillor Tucker and Councillor Bruce it was resolved that the Queenstown Lakes District Council:**

- 1. Note the contents of this report;**
- 2. Adopt the 2023/24 Annual Plan Supporting Documents; and**
- 3. Adopt the 2023/24 Annual Plan Consultation Document.**

**Motion carried.**

## **2. Queenstown Airport Corporation Statement of Intent**

A covering report from Meaghan Miller (GM Corporate Services) introduced the Queenstown Airport Corporation ('QAC') Draft Statement of Intent ('SOI') for the year ending 30 June 2025 for the Council to agree and for the Mayor to coordinate the Council's feedback.

Ms Miller presented the report.

Members spoke positively about QAC's increasing willingness to hear the community's concerns.

Councillor Cocks did not support the recommendation to 'note' the Statement of Intent and suggested that this be changed to 'agree' which would enable QAC to move forward with its master-planning processes.

**It was moved (Councillor Cocks/Councillor Bruce)**

**That the Queenstown Lakes District Council:**

- 1. Note that QAC is a Council Controlled Trading Organisation (CCTO) as per Section 6 of the Local Government Act 2002 (the Act) and must therefore comply with Section 64 of the Act that requires all CCTOs to have a Statement of Intent that meets with the requirements of Schedule 8; and**
- 2. Agree under s 65(2) of the Act, the SOI delivered to it by QAC on 1 March 2023, and direct the Mayor to issue any agreed feedback.**

The motion was put and lost 7:2.

**It was moved (Councillor Whitehead/The Mayor)**

**That the Queenstown Lakes District Council:**

1. Note that QAC is a Council Controlled Trading Organisation (CCTO) as per Section 6 of the Local Government Act 2002 (the Act) and must therefore comply with Section 64 of the Act that requires all CCTOs to have a Statement of Intent that meets with the requirements of Schedule 8; and
2. Note under s 65(2) of the Act, the SOI delivered to it by QAC on 1 March 2023, and direct the Mayor to issue any agreed feedback.

The motion was put and carried.

### 3. Proposed CCTO Governance Manual

A covering report from Meaghan Miller (GM Corporate Services) presented the Governance Manual for the Council to receive as a reference document. It had been lying on the table since 15 December 2022 and subject to various discussions with the full Council prior to being uplifted from the table.

Ms Miller and Mr Crosby-Roe presented the report, with Ms Balme joining via Zoom.

Ms Miller presented an updated version of the Governance Manual, with track changes showing proposed amendments to the original document.

In the event that the updated manual was adopted, it was agreed to acknowledge this by adding 'in line with the amendments' to the resolution.

Members questioned the deletion of 'must' at point 1.3. and concerns were expressed about the different versions of the Governance Manual circulating and the need to ensure that the version being considered was the correct one.

Following discussion, it was agreed to suspend the item and come back to it following a check of the version presented at the meeting.

### 4. Proposed Update to the Policy on the Appointment and Remuneration of Directors

A report from Naell Crosby-Roe (Manager, Governance and Stakeholder Services) presented a proposed revised policy on the appointment and remuneration of directors. The changes to the policy were detailed in paragraph 5 of the report and the updated policy had been initially considered by the Governance Subcommittee on 14 February. It was the committee's recommendation that the policy be approved.

Mr Crosby-Roe presented the report. He noted that the Governance Subcommittee had asked for a separate report to full Council to be prepared in order to provide greater visibility of the item.

**On the motion of the Mayor and Councillor Ferguson it was resolved that the Queenstown Lakes District Council:**

- 1. Note the contents of this report;**
- 2. Adopt the revised policy on the Appointment and Remuneration of Directors.**

**Motion carried.**

**5. Howards Drive Roundabout – Potential Land Disposal at 516 Frankton-Ladies Mile**

A report from Tony Pickard (Transport Strategy Manager) considered the part disposal of land at 516 Frankton-Ladies Mile as well as road legalisations for the 4th northern roundabout access to Waka Kotahi (New Zealand Transport Agency). These actions would support the construction of the proposed new roundabout at this location. The report noted that the proposal was the subject of a public hearing held on 9 December 2022 and the hearing panel had recommended approving the proposal but had also asked for a Tree Mitigation Agreement which was supported by Waka Kotahi.

Mr Avery and Mr Pickard presented the report. Mrs Galavazi was also available to respond to questions on the Tree Mitigation Agreement.

Mr Pickard explained the proposed changes with the new alignment which had resulted in the need for further land.

Councillor Smith asked Waka Kotahi to provide a plan to ensure sufficient amenity was provided by the proposed 'two for one' tree replacements. Councillor Whitehead noted that several submissions had commented on the trees and trees would be transplanted where possible, but new trees would have to be planted but set back from the road. Mrs Galavazi confirmed that Waka Kotahi would fund tree replacements when their location was agreed, and trees would have to be on Council land because Waka Kotahi needed all the land for road.

**On the motion of Councillor Tucker and Councillor Guy it was resolved that the Queenstown Lakes District Council:**

- 1. Approve the disposal for road (State Highway and local road) of those part of the 516 Frankton-Ladies Mile property with legal descriptions Lot 1 Deposited Plan 536321 and Lot 4 Deposited Plan 22156 (RoT 889403) and identified as LM3 and LM7 of Attachment B, and having a combined area of approximately 4150m<sup>2</sup> subject (but not limited to) to the following conditions:**
  - a) A Tree Mitigation Agreement being signed between Waka Kotahi New Zealand Transport Agency and the General Manager Community Services;**

2. Approve the exchange of lands for legal road associated with the 4th northern Howards Drive roundabout access as shown on Attachment B as:
  - a) Green area LM6 being 530m<sup>2</sup> and being part of the northern link paper road, to be stopped and vested in RT OT5C/21 (or successors), and;
  - b) Blue area LM5 being 630m<sup>2</sup> and being part of RT 613709 (or successors), to be acquired by the Crown and vested in Council as road.
2. Approve the Crown initiating the procedures of section 114, 116, 117 & 120 of the Public Works Act 1981 to undertake the above proposed legalisation actions for those parts of the 516 Frankton-Ladies Mile and northern link paper road identified as LM3, LM7, LM5 and LM6 (all subject to final survey) on Attachments B;
3. Approve that compensation payable to Council from the disposal of land, be assessed by Council's valuer, and negotiated with the Crown in accordance with the provisions of Public Works Act 1981;
4. Agree that all costs to undertake the process will be paid for by the applicant;
5. Agree that Council's approval to undertake the aforesaid legalisation actions, along with any sale and purchase agreements relating to them shall be limited to a period of five years from the date of this resolution;
6. Approve the Council's land being declared as surplus land to be sold in accordance with the Property Sale and Acquisition Policy 2014, and publicly notifying this intention;
7. Delegate final terms and conditions, along with any associated agreements, compensation, and consent notices to facilitate the legalisation and to provide any approvals for the placing or removal of easements, minor alignment, area changes and signing authority to the Chief Executive of Council.

Motion carried.

*The meeting returned to item 3.*

**3. Proposed CCTO Governance Manual (resumption)**

Ms Miller advised that she had reviewed the track changes version of the Manual and could confirm that the error in point 1.3 was the only inconsistency.

Councillor Bartlett asked about the reference in part 7 of the manual “Before the commencement of the financial year, 30 June, to which it relates” as he considered 1 July to be more accurate. Ms Balme advised that reference to 30 June had come from the Local Government Act but would check.

There was further discussion about a review period. It was not a statutory document and therefore no formal review was necessary, but Ms Miller suggested that it would be appropriate to review it after June as this would allow for consideration of whether it had delivered what was needed. She undertook to ensure that this occurred.

In response to the earlier query about the reference is to the commencement of the financial year, Ms Balme agreed that the beginning of the final year would be 1 July but 30 June had been used to enable Council consideration of the SOI. As it was not formally needed, it was agreed to remove the date.

**On the motion of Councillor Cocks and Councillor Whitehead  
it was resolved that the Queenstown Lakes District Council:**

- 1. Note the content of the report; and**
- 2. Receive the QLDC CCO/CCTO Governance Manual in line with the amendments as a reference document.**

**Motion carried.**

**6. QEC Surplus Land Lease**

A report from Quintin Howard (Property Director) assessed leasing surplus land at Queenstown Events Centre to the Whakatipu Community Hub Charitable Trust, for the purpose of constructing and operating a new community services hub. The report recommended that the lease be approved and that the Council delegate authority to the Chief Executive to approve and execute the final lease terms and conditions.

Mr Avery and Mr Howard presented the report.

**On the motion of Councillor Smith and Councillor Ferguson it  
was resolved that the Queenstown Lakes District Council:**

- 1. Note the contents of the report;**
- 2. Approve Option 1 to lease part of Lot 2 DP 476309, part of Section 61 Block I Shotover SD and part of Section 62 Block**

**I Shotover SD, to the Whakatipu Community Hub Trust for the purpose of constructing and operating a community hub facility.**

- 3. Delegate to the Chief Executive approval and execution of the final lease terms and conditions.**

**Motion carried.**

**7. Request for Council Guarantee in Favour of the Queenstown Lakes Community Housing Trust**

A report from Stewart Burns (GM Assurance, Finance and Risk) responded to a request from the Queenstown Lakes Community Housing Trust (QLCHT), asking the Council to provide a guarantee of up to \$2,000,000 for the purpose of supporting the Trust's application for the loan from Westpac for the Longview development at Hāwea.

Mr Burns presented the report. He proposed an addition to the recommendation that the Council delegate to the Chief Executive the ability to execute and sign the final documentation.

**On the motion of Councillor Smith and Councillor Guy it was resolved that the Queenstown Lakes District Council:**

- 1. Note the contents of the report; and**
- 2. Approve the Council providing the deed of Guarantee in favour of the Queenstown Lakes Community Housing Trust (or its nominee) for an amount of \$2.0m to secure the loan from Westpac for the Longview development at Hāwea, provided that the Trust indemnifies Council against all liabilities arising out of the discharge of its obligations under the Guarantee.**
- 3. Delegate to the CE the authority to negotiate, agree and sign the terms of the development documentation to give effect to this resolution.**

**Motion carried.**

**8. Capital Works 2022/23 March Reforecast**

A report from Jeremy Payze (Senior Management Accountant) presented proposed amendments to the capital works programme budgets as set out in the 2022/23 Annual Plan.

Mr Payze and Mr Burns presented the report.

**On the motion of the Mayor and Councillor Barlett it was resolved that the Queenstown Lakes District Council:**

- 1. Note the contents of this report;**
- 2. Approve all proposed budget changes in accordance with Attachment A of the 'March 2023 Capital Works Reforecast' report; and**
- 3. Note that approval of recommendation (2) will deliver a net reduction of \$7.0M to 2022/23 as per Attachment A.**

**Motion carried.**

**9. Licence for Otago Regional Council water monitoring communication stations at Mill Stream and Hayes Creek, Lake Hayes**

A report from Aaron Burt (Senior Planner) assessed granting a Reserve Licence to the Otago Regional Council for the purpose of operating water monitoring stations (with the ability to transmit data) on Council Esplanade Reserves. The stations were at the following locations:

- a. Mill Stream monitoring station (upstream of Lake Hayes inlet). Esplanade Reserve (Lot 4 DP 22389). This is a replacement, upgrade and relocation of an existing monitoring station.
- b. Hayes Creek monitoring station (downstream of Lake Hayes outlet). Esplanade Reserve (Lot 307 DP 505513). This is an existing monitoring station, with an expired Licence.

Mr Burt presented the report.

**On the motion of Councillor Smith and Councillor Guy it was resolved that the Queenstown Lakes District Council:**

- 1. Note the contents of the report;**
- 2. Approve a new licence, in accordance with Section 48A of the Reserves Act 1977, to the Otago Regional Council, over Esplanade Reserves on Lot 4 DP 22389 and Lot 307 DP 505513, subject to the following conditions:**

<b>Commencement</b>	<b>To be determined, upon installation</b>
<b>Term</b>	<b>Ten years</b>
<b>Rent</b>	<b>\$1.00+GST (if charged)</b>
<b>Use</b>	<b>Water monitoring equipment and communication stations, including installation, maintenance, and use of the equipment and conduits running from the housing units to the waterways</b>

Cancellation	By either party with 3 months' notice
Insurance	\$2 million public liability insurance cover

3. Agree to the exercise of the Minister's consent (under delegation from the Minister of Conservation) to the granting of a new licence to Otago Regional Council over Lot 4 DP 22389 and Lot 307 DP 505513.
4. Delegate final licence terms and conditions and signing authority to the General Manager Community Services.

**Motion carried.**

**10. Class 4 Gambling and TAB Venue Policy Review**

A report from Sharon Dinneen (Alcohol Licensing Inspector) noted that Section 101 of the Gambling Act 2003 (GA) and section 96 of the Racing Industry Act 2020 (RA) required a territorial authority to adopt a class 4 venue and TAB (Totalisator Agency Board) venue policy and that once adopted, must be reviewed every three years. The report presented a review of the existing policy and sought its endorsement to undertake public consultation using the Special Consultative Procedure over the period 3 April 2023 to 5 May 2023.

The report also sought the appointment of a hearing panel of three Councillors to hear submissions and make a recommendation to Council.

Mr Burns and Ms Swinney presented the report.

A question was raised about the proposed removal of a public notice. In response, it was noted that this was not a legal requirement so officers were recommending its removal especially as the need to issue a public notice could delay the decision date which had a statutory requirement to be released in 30 days. Ms Davenport further clarified that the priority was the mandatory timeframe and public notification used valuable time.

**On the motion of Councillor Tucker and Councillor Smith it was resolved that the Queenstown Lakes District Council:**

1. Note the contents of this report and; in particular the Statement of Proposal and the proposed Class 4 Gambling and TAB Venue Policy;
4. Endorse the draft Class 4 Gambling and TAB Venue Policy (Attachment C);

5. **Adopt the statement of proposal outlined in Attachment D for consultation in accordance with the Special Consultative Procedure outlined in sections 83 and 86 of the Local Government Act 2002, from 3 April 2023 to 5 May 2023;**
6. **Authorise the public notification of the Statement of Proposal as part of a Special Consultative Procedure for community feedback;**
7. **Appoint a panel of three Councillors Bartlett, Guy and Wong to consider submissions and make a recommendation to the Council on adoption of the policy.**

**Motion carried.**

**11. Consultation – Draft Alcohol Restrictions in Public Places Bylaw 2018**

A report from Carrie Williams (Senior Policy Analyst) presented proposed changes to the Alcohol Restrictions in Public Places Bylaw 2018, and sought the Council's endorsement of the proposed changes in the draft Alcohol Restrictions in Public Places Bylaw 2018 (Ngā ture aukatinga waipiro i ngā wāhi tūmatanui) to enable formal consultation via the Special Consultative Procedure. The report also sought the appointment of a hearing panel to hear submissions.

Ms Fraser, Ms Williams and Ms Swinney presented the report.

Councillor Smith asked why the maps showing specific public spaces in which a 12-hour ban was permanently in place were not being reviewed by police. Ms Swinney noted that at present the police had no recommendations but may do so as part of the consultation. Councillor Smith encouraged engagement with police during the consultation process because they were key partners in alcohol control. Councillor Bartlett suggested that Park Street and Jubilee Park were areas of concern, with officers observing that these areas may be raised in submissions.

**On the motion of Councillor Whitehead and Councillor Bartlett it was resolved that the Queenstown Lakes District Council:**

1. **Note the contents of this report;**
2. **Note that the Community and Services Committee recommended that Council endorse the draft Alcohol Restrictions in Public Places Bylaw 2018 / Ngā ture aukatinga waipiro i ngā wāhi tūmatanui for consultation;**
3. **Determine pursuant to sections 147A and 155(1) of the Local Government Act 2002 that a bylaw is the most**

appropriate way of addressing the problem of crime or disorder caused or made worse by the consumption of alcohol in public places;

4. Determine pursuant to section 155(2)(a) of the Local Government Act 2002 that the draft Alcohol Restrictions in Public Places Bylaw 2018 is the most appropriate form of bylaw;
5. Determine pursuant to sections 147A and 155(2)(b) of the Local Government Act 2002, that the draft Alcohol Restrictions in Public Places Bylaw 2018 does not give rise to any implications under the New Zealand Bill of Rights Act 1990;
6. Endorse the draft Alcohol Restrictions in Public Places Bylaw 2018 / Ngā ture aukatinga waipiro i ngā wāhi tūmatanui (Attachment A);
7. Adopt the statement of proposal outlined in Attachment C for consultation in accordance with the Special Consultative Procedure outlined in sections 83 and 86 of the Local Government Act 2002, from 8.00am Monday 3 April 2023 to 5.00pm Friday May 5 2023; and
8. Appoint Councillor Bartlett, Ferguson, Smith and Tucker of which three are required to form a hearings panel to hear and consider the submissions on the proposal and make recommendations to the Council on adoption of the draft bylaw.

**Motion carried.**

**12. Consultation - Draft Activities in Public Places Bylaw 2023**

A report from Carrie Williams (Senior Policy Analyst) presented proposed changes to the draft Activities in Public Places Bylaw 2023 / Ngā ture mahi ki ngā wāhi tūmatanui and sought the Council's endorsement of the draft bylaw for formal consultation, via the special consultative procedure over the period 8.00am 3 April 2023 to 5.00pm 5 May 2023.

The report also sought the appointment of a hearing panel of four Councillors to hear submissions and make a recommendation to Council.

Ms Fraser and Ms Williams presented the report.

**On the motion of Councillor Whitehead and Councillor Tucker  
it was resolved that the Queenstown Lakes District Council:**

1. Note that the Community and Services Committee recommended that Council endorse the draft Activities in Public Places Bylaw 2023 / Ngā ture mahi ki ngā wāhi tūmatanui for consultation;
2. Determine pursuant to section 155(1) of the Local Government Act 2002 that a bylaw is the most appropriate way of addressing the problems related to busking, trading, events, the consumption of mind-altering substances, the distribution of leaflets and licenced premises tours in public places;
3. Determine pursuant to section 155(2)(a) of the Local Government Act 2002 that the draft Activities in Public Places Bylaw 2023 is the most appropriate form of bylaw;
4. Determine pursuant to section 155(2)(b) of the Local Government Act 2002, that the draft Activities in Public Places Bylaw 2023 does not give rise to any implications under the New Zealand Bill of Rights Act 1990;
5. Endorse the draft Activities in Public Places Bylaw 2023 / Ngā ture mahi ki ngā wāhi tūmatanui (Attachment A);
6. Adopt the statement of proposal outlined in Attachment C for consultation in accordance with the Special Consultative Procedure outlined in sections 83 and 86 of the Local Government Act 2002, from 8.00am Monday 3 April 2023 to 5.00pm Friday May 5 2023.
7. Appoint Councillors Bruce, Cocks, Gladding and Whitehead of which three are required to form a hearings panel to hear and consider the submissions on the proposal and make recommendations to the Council on adoption of the draft bylaw.

**Motion carried.**

### 13. Queenstown Lakes District Council Submissions

A report from Jennifer Fraser presented submissions on the following issues/topics made to government agencies on open consultations relevant to the district:

- The Sale and Supply of Alcohol (Community Participation) Amendment Bill – 12 February 2023
- Natural and Built Environment Bill and the Spatial Planning Bill – 17 February 2023
- The Water Services Legislation Bill and the Water Services Economic Efficiency and Consumer Protection Bill – 17 February 2023
- The Future for Local Government Draft Report – 28 February 2023

All required retrospective approval as the closing dates for submissions occurred before the Council meeting.

Ms Fraser, Ms Pearce and Ms Swinney presented the report. Members commended the contents of the submissions and the process followed.

**On the motion of Councillor Tucker and Councillor Guy it was resolved that the Queenstown Lakes District Council:**

- 1. Note the contents of this report;**
- 2. Approves retrospectively the contents of the Sale and Supply of Alcohol (Community Participation) Amendment Bill Submission;**
- 3. Approves retrospectively the contents of the Natural and Built Environment Bill and the Spatial Planning Bill Submission;**
- 4. Approves retrospectively the contents of the Water Services Legislation Bill and the Water Services Economic Efficiency and Consumer Protection Bill Submission; and**
- 5. Approves retrospectively the contents of the Future for Local Government Draft Report Submission.**

**Motion carried.**

#### **14. Chief Executive's Report**

A report from the Chief Executive presented:

- A request for approval for the CE to attend the Local Government Chief Executive Officers' Group Meeting in Cairns in July 2023;
- A request for approval for the Mayor and CE to attend the 2023 Asia Pacific Cities Summit and Mayors' Forum in Brisbane in October 2023;
- New Delegations/Terms of Reference for the Wānaka-Upper Clutha Community Board for Council adoption;
- New Terms of Reference for the Climate Reference Group; and
- A recommendation from the Governance Subcommittee to increase the annual remuneration pool from \$271,000 to \$341,000 for the directors of Queenstown Airport Corporation, to be effective from 1 January 2023.

The Mayor advised that he would abstain from voting on the request for approval for travel. Councillor Cocks expressed concern about the proposal and the message it was sending in light of the proposed rates rise. In response, it was noted that this was the first occurrence of such a request three years and the meeting would cover crucial topics. It was agreed to take this section of the recommendation separately.

**It was moved (Councillor Whitehead/Councillor Bartlett)**

**That the Queenstown Lakes District Council:**

- 1. Approve travel requests for the Chief Executive/Mayor to attend the following events:**
  - a. Local Government Chief Executive Officers' Group Meeting, Cairns, Australia (CEO)**
  - b. 2023 Asia Pacific Cities Summit & Mayors' Forum, Brisbane, Australia (Mayor and CEO)**

The motion was put and carried with Councillor Cocks recording his vote against and the Mayor abstaining.

On the motion Councillor Whitehead and Councillor Bartlett it was resolved that the Queenstown Lakes District Council:

- 1. Note the contents of this report;**

**Wānaka-Upper Clutha Community Board**

- 2. Approve the Wānaka-Upper Clutha Community Board Delegations/Terms of Reference.**

**Governance Subcommittee**

- 3. Approve an increase of the annual remuneration pool from \$271,000 to \$341,000 for the directors of Queenstown Airport Corporation, to be effective from 1 January 2023.**
- 4. Agree the changes to Climate Reference Group Terms of Reference.**

**Motion carried.**

## **RESOLUTION TO EXCLUDE THE PUBLIC**

On the motion of Councillor Smith and the Mayor it was resolved that the public be excluded from the following parts of the meeting:

The general subject of each matter to be considered whilst the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

**Confirmation of minutes**

Ordinary meeting held on 9 February 2023

Item 7: COVID-19 Lease Rent Relief Requests

General subject to be considered.	Reason for passing this resolution.	Grounds under Section 7 for the passing of this resolution.
7. COVID-19 Lease Rent Relief Requests	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of information is necessary to: h) enable Council to carry on, without prejudice or disadvantage, commercial activities	Section 7(2)(h)

**Agenda items**

Item 14A: Chief Executive's Report – Change to Membership of the Climate Reference Group

General subject to be considered.	Reason for passing this resolution.	Grounds under Section 7 for the passing of this resolution.
14A. Chief Executive's Report – Change to Membership of the Climate Reference Group	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of information is necessary to: a) protect the privacy of natural persons, including deceased natural persons	Section 7(2)(a)

***This recommendation is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982 as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as shown above with respect to each item.***

*The meeting went into public excluded at 2.51pm.*

*The meeting came out of public excluded and concluded at 2.59pm.*

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**MAYOR**

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**DATE**