

Item 1: Parks Maintenance Contracts 2025

SESSION TYPE: Briefing

PURPOSE/DESIRED OUTCOME:

The purpose of this briefing is to provide the Community & Services Committee with an update on the progression of the new Parks maintenance contracts as requested at Full Council in December 2024.

DATE/START TIME:

Thursday, 3 April 2025 at 11.00am

TIME BREAKDOWN:

Introduction: 15 minutes

Questions and discussion: 15 minutes

Prepared by:



Name: Adrian Hoddinott
Title: Operations and Contracts Manager
19 March 2025

Reviewed and Authorised by:



Name: Kenneth Bailey
Title: GM, Community & Services
19 March 2025

ATTACHMENTS:

A	Timelines for New Parks Maintenance Contracts 2025
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Parks Maintenance Contracts 2025

Agenda Item: Community and Services Committee Workshop

Date: 3rd April

Presented By: Adrian Hoddinott

Timeframes

- > *Open Spaces and Arboriculture tender close* 17 March
- > *Tracks and Trails tender close* 25 March
- > *Tender evaluations* 19 March – 01 April
- > *Community and Services workshop* 03 April
- > *Interview with preferred suppliers* 11 April
- > *Negotiations with preferred supplier* 14 April - May
- > *Community and Services workshop* 22 May
- > *Award at Full Council (extended)* 29 May
- > *Contractor/s mobilisation* June
- > *Contract start date* 01 July

Procurement

- *Tender attributes consist of 50% price and 50% non price*
- *Tender evaluation team consists of both non scoring and scoring members. Non scoring team consists of subject matter experts including sport and recreation, community partnerships, biodiversity and resilience, cemeteries and Heritage*
- *Interview is offered to 1-2 of the highest scoring suppliers*
- *Negotiations process ensures value is being delivered alongside affordability and a confirmation of the future state Contracts landscape*